

ALDBURY PARISH COUNCIL

**PARISH COUNCIL MEETING
Held remotely via Zoom on
Monday 7th December 2020 at 8pm
MINUTES**

In attendance: Chairman Cllr McCarthy, Cllr Stretton (Vice Chairman from minute 20/174 onwards), Cllr Webb, Cllr O'Neill, Cllr Juniper and Cllr Tollinton.

Gosia Turczyn – Aldbury Parish Clerk.

No members of the public.

20/167 Chairman's Welcome.

The Chairman welcomed everyone and opened the meeting.

20/168 Apologies for absence.

Apologies were received and accepted from Cllr Carmody.

20/169 Declarations of Interests and Dispensations.

Cllr Stretton declared an interest in 20/03323/FUL 3-year extension to temporary consent for change of use of school amenity land for the provision of an existing classroom structure within the curtilage for a grade II listed building. Aldbury Junior School Stocks Road Aldbury Tring Hertfordshire HP23 5RT planning application.

20/170 Public Question Time.

None.

20/171 Hertfordshire Police.

Herts Police PCSO Martin Leadbitter sent an update about crimes that were committed in Aldbury during November. The Clerk read out the report:

1. Between 9.00pm on 12th and 8.00am on 13th November an offender has gained entry to a barn on Farmland on Station Road Aldbury and stolen a Red/Black Carrera Hybrid Bicycle by cutting through a chain therein before making off. This crime remains undetected.

Between 3.00pm on 15th and 8.30am on 16th November an offender has gained entry to a blue Hyundai parked on Trooper Road, Aldbury and removed a black backpack before making off. This crime remains undetected.

20/172 Minutes of meeting held on 2nd November 2020.

The minutes of the meeting held on 2nd November 2020 were PROPOSED BY Cllr Juniper and SECONDED BY Cllr Webb as being correct and were to be signed by the Chairman.

20/173 Vacancy for Parish Councillor.

The Chairman reported that a notice of the vacancy had been sent to Dacorum Borough Council.

Signed



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20/174 Election of Vice Chairman.

Cllr Stretton was PROPOSED BY Cllr Juniper and SECONDED BY Cllr Tollinton and was elected unanimously.

Cllrs resolved to note their grateful thanks to Michael Pearce for his services as a Councillor.

20/175 Areas of Responsibilities.

The following areas of responsibilities were PROPOSED BY Cllr Juniper and SECONDED BY Cllr Tollinton:

1. Village Green and Stocks Road- Cllr Juniper, Cllr O'Neill and Cllr Carmody.
2. Toms Hill, Toms Hill Close and Beechwood Drive – Cllr Lucy Tollinton.
3. Malting Lane, Stoneycroft, Trooper Road and New Ground Road – Cllr Webb.
4. Station Road – Cllr Juniper.
5. Tring Station – Cllr McCarthy and Cllr Stretton.

The Council will review the areas of responsibilities at the 2021 Annual Meeting in May.

20/176 Warden's Update.

1. The Council discussed whether swing seats at the Aldbury Play Area need to be replaced or only the corroded bolts. The Clerk will speak with the Warden to clarify this and report at the next meeting.
2. It was PROPOSED BY Cllr Juniper and SECONDED BY Cllr Tollinton and carried unanimously to accept a quote for £75.00 for work to a tree at the Green.
3. Cllr Tollinton reported an overgrown conifer that is obstructing the speed limit road sign. The Clerk will confirm with the Warden that this has been reported to Highways for their further action.


20/177 Footpaths and Highways inc Bridleways.

1. Cllr O'Neill reported that water can flow in the Stoneycroft ditch and that the ditch does not require urgent clearance. Cllr Webb will monitor this.
2. Cllr Tollinton reported that the gate way features will be fitted soon which will complete the pedestrian safety improvements. Cllr Stretton reported that posts were installed by the Memorial Hall to stop cars parking near to the edge.
3. Cllr Tollinton spoke about different processes involved in registering Shipley's Field Footpath as a public right of way. She obtained a map from HCC but reported that it does not reflect the situation on the ground. The Council agreed to start the formal procedure to try to correct the map.
4. A discussion took place whether to put a road mirror, that is the asset of the Parish Council, opposite to the entrance to the Recreation Ground on the corner of Shipley's Field due to poor visibility while vehicles pull out. Cllr Webb suggested visiting the site and he will report back at the next meeting.

20/178 Allotments.

1. It was PROPOSED BY Cllr Webb and SECONDED BY Cllr Juniper and carried unanimously for Bidwells to register the allotment lease at a cost of £350 on behalf of the Parish Council.

Signed



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2. The Council approved to replace two trees at the Millenium Orchard at a cost of £97 including the compost, PROPOSED BY Cllr Tollinton and SECONDED BY Cllr Webb and carried unanimously.
3. The Council agreed for Cllr Carmody to apply to Dacorum Borough Council for a Green Community Grant. The application will be for a wildflower meadow to be planted in the Millenium Orchard.
4. It was agreed that the Ash Trees at the allotments will be checked again in Summertime by a tree specialist and to add them on to the next tree survey list.
5. It was PROPOSED BY Cllr Webb and SECONDED BY Cllr Stretton and carried unanimously to renew the annual subscription with the National Allotment Society at a cost of £66.

20/179 Recreation Ground Lease.

Cllr Webb reported the Recreation Ground Lease is due for renewal in September 2021. He will circulate the Heads of Terms document to Councillors by the next meeting. Work in progress.

20/180 Dacorum Environmental Forum.

Cllr Carmody attended the Forum and circulated a summary to the Councillors prior to the meeting.

20/181 Aldbury Website and Social Media.

Cllr Stretton reported back that the working group is looking into the current website content and what should be featured on the website moving forward.

20/182 Village Christmas Tree.

Cllr Stretton amended the Christmas Tree Risk Assessment, and the new version was adopted unanimously by the Council.

The Council resolved unanimously the purchase of a Village Christmas Tree at a cost of £396 including VAT, PROPOSED BY Cllr Juniper and SECONDED BY Cllr Webb.

The Council approved the purchase of a new set of Christmas Tree lights and transformer at a cost of £207, PROPOSED BY Cllr Juniper and SECONDED BY Cllr Tollinton.

20/183 Filming in Aldbury Village.

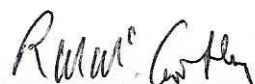
The Council agreed for the APC Filming Policy to be updated with its content unchanged. The Council will give consideration to consulting with the community to proactively market Aldbury as a film location if there is a specific community improvement project such as additional traffic calming or parking control which requires funding.

20/184 Planning Matters:

1. Applications:

- a) 20/03305/AGD Construction of Agricultural Building Westlands Farm Station Road Aldbury Tring Hertfordshire HP23 5RS No comment as the planning application was no longer active.
- b) 20/03307/FHA Single storey rear extension Shillingbury Cottage 8 Trooper Road Aldbury Tring Hertfordshire HP23 5RW No Objection.

Signed



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- c) 20/03323/FUL 3 year extension to temporary consent for change of use of school amenity land for the provision of an existing classroom structure within the curtilage for a grade II listed building. Aldbury Junior School Stocks Road Aldbury Tring Hertfordshire HP23 5RT No Objection.
- d) 20/03518/LBC Installation of new roof windows in the extension and old barn. The Dairy Stocks Road Aldbury Tring Hertfordshire HP23 5RU No Objection.

2. Decisions:

- a) 20/02882/TCA Fell Indian Cedar Tree 9 Malting Lane Aldbury Tring Hertfordshire HP23 5RH Raise no objections.
- b) 20/03220/LDP Ancillary garden room. 27 Trooper Road Aldbury Tring Hertfordshire HP23 5RW Granted.

3. Dacorum Emerging Strategy for Growth 2020 - 2038 Tring (Town) Allocations.
Initial discussion, comments to be in by 7 February 2021.

The Council discussed the proposal and will comment further at the next meeting.

20/185 Clerk's Report and Correspondence.

The Clerk reported about an allotment holder who raised an issue with an allotment plot being used for bonfire.

20/186 Aldbury and Tring Station Play Areas.

The Council reviewed and adopted the Tring Station Play Area risk assessment. Cllr Tollinton reported that she had had a response from a resident interested in supporting a working group to plan for the future of the Log World. Cllr Stretton will put a note on Facebook page.

20/187 Parking control in Aldbury Village.

Cllr Juniper circulated a summary of comments for parking control measures submitted by residents. He had drafted a map that reflects off-street parking around the village. Work in progress.

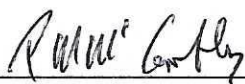
The Council also discussed the parking issues that arose during the school runs in the mornings and the afternoons.

20/188 Access to Files.

Discussion took place whether having a file sharing facility for councillors such as Share Point is needed at this stage. The Social Media and Communications Working Group will investigate other options and report back at the next meeting.

20/189 Financial Matters.

- 1 A resolution was passed to authorise the following payments PROPOSED BY Cllr Tollinton and SECONDED BY Cllr Webb and carried unanimously:

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BACS presented for payment at the meeting on 7th December 2020:

PAYEE	DESCRIPTION	TOTAL
		£2,131.73
HCC Pension	M Turczyn Pension October	£225.89
M Walters	Posts Rec Ground and the Green	£90.00
Luke Mabbett	Tree work at the Green	£75.00
PKF Littlejohn LLP	External Audit fees	£360.00
RBS Rialtas	Alpha Financial Software	£772.80
G I Rogers and Son	Village Christmas Tree	£396.00
Suzanne Stretton	Christmas Tree lights and Transformer	£207.00
HMRC	PAYE	£5.04

2) The Council acknowledged the receipt of the invoice from PKF Littlejohn of £360 and the Clerk added Notice of Conclusion of Audit on the website.

3) The draft 2021-2022 Budget was circulated prior to the meeting with some figures still not having been confirmed by DBC. The Precept will be approved at the next meeting.

The Clerk reported that the accounts had been migrated on to the new accounting system and the report was circulated prior to the meeting.

The meeting closed at 22:25

Signed



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